

Chestnut Grove United Methodist Church

Application for Use of Church Facilities

Name of Group: _____ Date of Application _____

- Single Event Description of event: _____
- Recurring use of specific rooms/areas for regularly scheduled program
- Co-use of most/all church facilities (with terms to be determined)

Times Facilities Required: From: _____ a.m./p.m. To: _____ a.m./p.m.
(Circle) Monday Tuesday Wednesday Thursday Friday Saturday Sunday
Specific Date(s) Required: _____

Two contacts required:

Contact Person: _____ Phone #: _____ E-mail _____

Contact Person: _____ Phone #: _____ E-mail _____

If there is a member of Chestnut Grove United Methodist Church who is also a member or associate of the applying group and who will accept responsibility for directing the proper use for the facilities, please note:

Church Member: _____ Phone #: _____ E-mail _____

The applicant and the individual executing this application hereby waive any and all claims, demands, and causes of action that they may have against Chestnut Grove United Methodist Church as a result of the use of church facilities pursuant to this application. The applicant and the individuals executing this application shall indemnify and hold harmless Chestnut Grove United Methodist Church and its officers, agents, and employees from and against any and all costs of litigation arising out of or associated with the use of church property by the applicant group and its members, guest, employees, and agents pursuant to this application. Further, the user group will adhere to Chestnut Grove United Methodist Church's policy prohibiting; smoking, alcohol or illegal drug use on church property. If facilities are being used by a group, business or any other entity other than an individual, said organization must submit a certificate of insurance in the amount \$500,000.00 naming Chestnut Grove United Methodist Church as holder.

We have read and agree to comply with the "Policies and Regulations Regarding Use of Church Facilities by Non-church Groups."*

Printed Name and Signature of Applicant: _____/_____

Address: _____ Phone #: _____ E-mail: _____

FOR OFFICE USE ONLY

Approved: Yes No Date of Approval: _____

Rooms/areas to be used: _____

Donations/Fees Paid \$ _____ Receipt No.: _____

Note: Copy to be given to applicant after approval. Original application to be retained in the church files.

*The term "non-church group" refers to any group not sponsored by or related to Chestnut Grove United Methodist Church